

## CFI Innovation Fund Externally-led Proposals: Envelope Contribution Request

**Return completed, signed forms to [irp@uwo.ca](mailto:irp@uwo.ca)**

**Deadline: 5 p.m. April 28, 2026**

This form is for Western researchers who are participating in CFI Innovation Fund proposals being led by another institution where contributions are being requested from Western's CFI envelope.

Envelope contribution requests will be reviewed by the Core Planning Group, who will make recommendations to the Vice-President (Research). See Western's [Call for Proposals](#) for additional information on review processes.

Western Project Leader	
Name:	Faculty:
Email:	Department:
Lead Institution	
Project Leader(s)	
Other Participating Institutions (if applicable)	
Other Western Participants (if applicable)	

Anticipated Total Project Cost: \$

Will infrastructure be located at Western/affiliated hospitals? ☐ Yes ☐ No

If yes, what is the **total cost of that infrastructure**? The requested amount from Western's CFI Envelope will be assumed to be 40% of the total cost of equipment. \$

**Submit a completed Research Equipment & Space Needs Assessment Form for each space (building) proposed to house equipment.** Applicants are expected to discuss the required space and facility needs of their proposed infrastructure with the relevant Faculty(ies) prior to completing and submitting this form.

If no, or if Western is being asked to contribute to the overall project above and beyond the value of the infrastructure located here, what **amount from Western's CFI envelope** is being requested as a contribution? \$

Has this proposal already been approved by the lead institution? ☐ Yes ☐ No

If no, when is a decision anticipated?

## **Proposal Summary**

Within the space provided, briefly describe the requested infrastructure, the innovative research it will enable, and how participation in the proposed project will benefit Western.

## **Supplemental Materials (Optional)**

Additional documentation, such as the proposal that was submitted to the lead institution, may be included as supplemental materials for consideration.

## Signatures

A Dean's signature (or Dean's designate) is required from the lead faculty. In addition, a signature is required from each Faculty that will house some or all of the proposed infrastructure. These signatures will be coordinated by Western Research on a separate signature page, one for each faculty.

Lead Faculty:

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Name & Title

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Signature

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Date

## Submission Instructions

Send the completed form, along with any attachments, to [irp@uwo.ca](mailto:irp@uwo.ca) by **5p.m. on April 28th, 2026**.

Hard copies of the form are not required; electronic submissions will suffice. The completed signature page may be submitted as a separate, scanned page if required.

## Questions

Please direct any questions regarding this form or the Innovation Fund to:

Katherine Laid  
Senior Institutional Research Programs Officer  
Western Research  
[klaid@uwo.ca](mailto:klaid@uwo.ca)  
519-661-2111 ext. 88701